

## **CHANNELS OF COMMUNICATION BETWEEN THE COMPANY AND SHAREHOLDERS**

### **- Information available as soon as the General Meeting is announced**

- From the date of the meeting announcement and until the meeting is held, the Company makes the following documentation available to shareholders at its registered offices and uninterruptedly on its website:

- a) The full text of the announcement.
- b) The total number of shares and voting rights as of the date of the notice of meeting, broken down by class, if any.
- c) The full text of all the motions submitted by the Board of Directors in relation to the items on the agenda, and the motions presented by shareholders, as they are received.

When the proposal consists of the appointment, reelection or ratification of directors, the following information with regard to the directors will also be included: (i) professional and biographical profile; (ii) other Boards of Directors to which they have belonged, both listed and unlisted companies; (iii) indication of the category of director to which they belong, specifying, in the case of proprietary directors, the shareholder at whose request the appointment, ratification or re-appointment has been proposed, or with whom they have ties; (iv) date of their first appointment as a director of the Company, and date of their subsequent appointments; (v) Company shares and share options which they possess.

- d) The documents or information required, by law or the Articles, to be made available to the shareholders on the items on the meeting agenda as from the date of the announcement of the General Meeting of Shareholders, in particular the reports by the directors, auditors and independent experts.
- e) Information on the channels of communication between the Company and its shareholders for the purposes of obtaining information or making suggestions, in accordance with the applicable regulations.
- f) The means and procedures for granting proxy for the General Meeting, and for distance voting. In particular, the means and procedures for accrediting attendance and voting by proxy and at a distance in the General Meeting, except where the Company sends them directly to each shareholder. In the event that they can not be published on the website for technical reasons, the Company will indicate how to obtain the paper forms, and will send them to any shareholder upon request.
- g) The rules of the Electronic Shareholder Forum.

### **- Right to Information prior to the General Meeting of Shareholders**

Up to the seventh day (inclusive) prior to the date for which the General Meeting in question is scheduled at first adjournment, shareholders may submit questions or requests for information or clarifications referring to the items on the agenda or to the publicly-accessible information





that has been filed by the Company with the National Securities Market Commission since the immediately preceding General Meeting, and about the auditors' report.

Requests for information may be sent to the e-mail address that will be made available to shareholders for that purpose on the Company's web site for each General Meeting, or requests may be made in writing, addressed to the "Stock Exchange and Shareholder Relations Department" at the Company's registered offices, where they may be delivered by hand or via any postal or courier service. Shareholders are also entitled to obtain printed documents and request that they be sent to them free of charge as envisaged by law.

Once the sender's identity and shareholder status have been checked, requests for information will be answered prior to the General Meeting of Shareholders in question via the channel by which the request was made.

Directors may refuse to furnish the requested information if doing so is harmful to the corporate interest, unless the request is supported by shareholders representing at least twenty-five percent of share capital.

The Board of Directors may empower any of its members or its Secretary and Vice-Secretary to answer shareholders' requests for information through the Stock Market and Investor Relations Department.

The addresses to be used for the purposes set out above are as follows:

Postal address:

FOMENTO DE CONSTRUCCIONES Y CONTRATAS, S.A.  
Stock Market and Shareholder Relations Department  
C/ Federico Salmón, 13  
28016 Madrid

Web site:  
[www.fcc.es](http://www.fcc.es)

E-mail:  
[ir@fcc.es](mailto:ir@fcc.es)

